

MERCER INSTITUTE

of Management & Technology Training

Grant Opportunities

NJBIA (no application needed for these courses)

Overview: This project represents a partnership between the New Jersey Business & Industry Association (NJBIA), the New Jersey Community College Consortium for Workforce and Economic Development, and the NJ Department of Labor and Workforce Development.

Courses are limited and provided to organizations on a “first come, first serve” basis and include the following:

- Word I & II
- Excel I, II & III
- Outlook
- PowerPoint I & II
- Verbal Communication
 - Conflict Management
 - Negotiations
 - Presentation Skills
 - Communication Skills
- Written Communication
 - Time Management
 - E-mail Etiquette
 - Business Writing
- Customer Service
 - Dealing with Difficult People
- English as a Second Language
- Spanish for the Workplace

**A mobile computer lab is available to bring Microsoft training on-site for training at no additional cost.*

Availability: First come, first serve

Skills4Jersey

Overview: Skills4Jersey training grant funds will be made available to New Jersey employers to upgrade the occupational, literacy and safety skills of their **current employees** and/or train new employees, for purposes of retaining highly skilled and high wage jobs in New Jersey. Skills4Jersey combines funds from three separate components of WDP and SWF to streamline the application process for employers.

The training can consist of on-the-job training (OJT) and/or classroom training. Training can be provided by the employer or by a training provider selected by the employer

Opportunity4Jersey

Overview: As the economy continues to improve, employers in many industries continue to report that they have difficulty finding qualified workers with specific skills. The Opportunity4Jersey Training Grant program is designed to address these workforce and skills gaps, by funding training programs directly connected to the hiring needs of multiple employers.

Mercer County Community College will work with employers to develop a customized training curriculum. The employer will then be able to recruit graduates of the program for employment.

Ready to Work

Overview: Ready to Work New Jersey provides counseling, skills training, networking and other resources for job seekers, and it offers subsidized, on-the-job training of job candidates for participating employers.

Job Seekers: If you have exhausted your unemployment benefits and been out of work for 6 months or more, you may be eligible to participate in this program. Preference is given to unemployed military veterans.

Employers: This program can help you find the right workers with the right skill sets, and it will reimburse you for up to 90% of the skilled worker's salary or wage cost during the training period. To be eligible for wage reimbursement, participating companies must have job openings in one of the following industry sectors: information technology, pharmaceutical/life sciences, or advanced manufacturing.